

MAP SAS SUPPLIER REQUIREMENTS

1 – Purpose:

The purpose of this document is to define MAP SAS requirements in terms of quality, safety and environment. It applies to the suppliers involved in MAP SAS production processes.

2 - Background:

- ISO 9001
- ENg100
- ISO 14001

3 – General:

3.1 MAP SAS is a company whose activities are the following:

- Conception, production and application of paints and coatings for aeronautic and space industries
- Research and development and after sale services.

3.2 MAP SAS has two types of suppliers:

- Critical suppliers (*) of raw materials, packing and services linked to production and involved in MAP SAS production process.
- Suppliers (**) of equipment (including spare parts and maintenance) and other services linked to production.

Critical suppliers (*) are evaluated. In case of non-conformance to MAP SAS requirements, a report will be presented to the supplier in order to launch a corrective action plan.

3.3 Each new supplier will be qualified according to the internal MAP procedure in force.

4 – Supplier requirements:

Contractually, our customers or the regulatory authorities can ask to have access to the relevant production sites and all the quality recordings concerning the order.

Suppliers must:

4.1 Acknowledge receipt of every purchase order with information about confirmed delivery date. Without response from the supplier at the date indicated in MAP SAS order, it will be considered that the supplier accepts all the terms of the order without any restriction.

4.2 Make sure the product conforms to the purchase order and its requirements. If different from the hereof document requirements, the requirements of the purchase order shall prevail.

4.3 Advise MAP SAS, in writing, of any non-conformance detected on the batch or of any dysfunction likely to affect the proper execution of each order.

4.4 inform MAP SAS in advance, and as soon as possible, of any evolution of:

- Product (technical characteristic, shelf life, storage conditions,...)
- packaging (Technical data such joint, dimensions or size,...)
- Applicable documentation (such a data sheet or a specification of sale).

MAP SAS will measure the impact of the change. If the impact involves a cost (qualification, testing ...), the Supplier will accept loads after sending by MAP SAS of justificatory elements.

Any delivery will be made only after approval by MAP SAS of the modified elements.

The non-conformance of the sale data can lead to payment delay.

4.5 monitor the obsolescence of the product that has been delivered to MAP SAS (purchased or sampled product) and inform MAP of the potential impact at least 18 months before the foreseeable stop as soon as possible. Obsolescence can be linked to:

- a stop of production
- a commercial stop of delivery
- a major technical change that modifies the performance of the product
- an impossibility of use in relation to the safety or an applicable regulation.

4.6 Advise MAP SAS of any delay in delivery.

4.7 Report any temporary perturbation or supplying problem. The supplier must advise MAP SAS as soon as the situation occurs and keep MAP SAS regularly informed in writing of the evolution of the situation.

4.8 Select the most recent batch and mention batch number as well as manufacturing date, if possible. The time between the manufacturing date and the delivery date cannot exceed 1/6 of the product life. Indicate the storage expiry date on each individual packing if not indicated anywhere else. MAP SAS takes into consideration the aspect of the packing and the technical performances during the entry control. MAP SAS can refuse any goods delivered in several batches at the same time if not specified before.

4.9 Identify the product before delivery.

4.10 Deliver the product with all the necessary traceability documents such as delivery note, certificate of conformance (if requested) and certificate of analysis (if requested). All certificate of conformity must indicate:

- MAP specification number to insure of the conformity to the specification.
- If possible the certificate of origin or as a minimum indicate the reference

4.11 Commit to apply the requirements of this document to its subcontractors and suppliers (for distributors) or at least inform MAP SAS of the differences in the capability to comply with the hereof document.

4.12 undertakes to monitor and prevent counterfeits of products placed on the market. A counterfeit product can have induced impacts on supply chain processes.

Intellectual Property

4.13.1 Prior rights

Each of the Parties retains prior intellectual property rights generated or acquired independently and / or prior to the date of signing of the Purchase Order subject to the rights of third parties (hereinafter referred to as "Prior Rights"). The Supplier grants to MAP the right to use, reproduce, represent, adapt, modify, translate on its prior rights necessary for the implementation of the object of the order. The price of this concession is included in the price of the Purchase Order.

4.13.2 Counterfeiting

The Supplier guarantees the peaceful enjoyment of the intellectual property rights transferred and granted to MAP under the Purchase Order, in particular against all claims of third parties relating to intellectual property for the purpose of the order that it delivers and undertakes to bear all the consequences and the pecuniary penalties that may result for MAP.

In addition, the Supplier must, at its expense, either obtain the right to continue to use the subject matter of the order or replace or modify the subject matter of the order so that cease to constitute an infringement while performing the functions initially provided for by MAP, or if the foregoing proves difficult to realize, take over the objects of the order by replacing them with equivalent objects defined by the Supplier in agreement with MAP, all without prejudice to MAP to claim damages and interests.

5 – Additional requirements:

- 5.1** The supplier must have an updated documentary system. Recordings related to quality must be created, kept and preserved then archived for at least 10 years in order to ensure complete traceability of the products involved in MAP SAS production processes.
- As regards chemicals, the supplier must provide with the first delivery an updated safety data sheet of the product in French, together with its technical data sheet. The supplier commits to provide MAP SAS with any new version of these documents. The safety data sheet must comply with regulation (cf. chapter 6.2).
- 5.2** The supplier commits to integrate in its planning MAP SAS needs in order to ensure on-time delivery of the requested quantities.
- 5.3 Supplier's responsibility:** the supplier, or its subcontractor, is responsible for the products delivered to MAP SAS. A distributor has the same responsibilities and must apply the requirements of the hereof document to its suppliers.
- 5.4 Non-conformance of products:** in case of a non-conformance detected by MAP SAS on a product, a quality claim will be established in writing and transmitted to the supplier in the form of an "anomaly report".
- 5.5 Audits and follow up of non-conformances:** MAP SAS reserves the right to audit the supplier, with its agreement. The issue is to build up a common progress plan.

6. Compliance with regulations related to the environment, ethics, labor law and human rights.

MAP S.A.S. undertakes to comply with all applicable regulations within its company, in particular those relating to:

- * To the protection of the environment
- * Respect for human rights and working conditions

Respect for ethical behavior and taking into account geopolitical aspects (resources from conflict zones) are also applicable rules.

Its suppliers must commit to these same principles.

MAP SAS reserves the right to seek formal commitments and evaluate suppliers on the criteria that reflect its own commitments.

The challenge of these commitments is, among other things, to minimize the environmental, ethical and human impact on the supply chain.

6.1 The Supplier agrees to respect the applicable environmental constraints related to its activity.

6.2 REACH: European Regulation N° 1907/2006 requires (Title IV “information within the supply chain” sections 31 to 36) to disclose to MAP SAS, in particular:

- any substance according to art 57 contained (> 0.1 % mass)
- safety material data sheet up to date and in compliance with French regulations.

Registration of all substances contained in each raw material, packaging or equipment must be issued before the deadlines and communicated to MAP SAS.

A commitment to European REACH regulation may be asked formally.

MAP SAS reminds suppliers that they must commit to respect this applicable regulation and thus to communicate any information likely to have an impact on MAP SAS collaborators’ safety and health.



7 - Safety requirements:

7.1 MAP SAS commits to improve the working conditions and the protection of its employees.

7.2 As part of this commitment, the supplier commits to respect safety obligations related to its activity until the reception of parcels in MAS SAS premises.

8 – Insurance:

Suppliers must contract an insurance policy against the risks linked to an acknowledged non-conformance and its consequences. An annex of MAP P/O can be added including key points.

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Changes

Impacts on SMQ documentation

Revision

	Impacts on SMQ documentation	Revision	
Creation based on standard requirements of MAP SAS purchase orders (July, 2011).	--	1	M. Nowak
Addition in 4-4 of changes of data form the Supplier.	--	2	M. Nowak
Addition of a requirement to edit a CoC according to the specification.	Indicate the availability of this document in all MAP P/O	3	M. Nowak
Added notions of ethics, counterfeiting and obsolescence. Link to website and purchases.	Add a mention of the availability of the document our MAP purchase orders.	4	M. Nowak

End